

IDEA DIRECTOR'S MEETING
Department of Ag., Boise, Idaho
July 10, 2007
Minutes

Members

Present: Karma Bragg, Vice President, Division VI, Rene⁸ Riddle, Secretary, Division I; Diane Miller, Treasurer, Division III; Linda Daniel, Director-at-Large, Division V; Laurie McCall, Director, Division IV; Chris Simons, Alternate Division IV; Sharon Kinzer, Historian Division II

Advisors & Others:

Brenda Thomasson – SCC, Kathy Weaver - ISCC , Pam Dugan – NRCS, Kent Foster – IASCD, Kathie Shea - SCC.

Welcome:

Karma Bragg called the meeting to order at 10:00 a.m. Karma also welcomed Brenda Thomasson to the meeting as the new SCC liaison taking over for Kathie Shea.

Minutes:

Sharon moved, seconded by Laurie to approve and accept the minutes as mailed, without corrections or additions. **Motion Carried.**

Treasurers Report:

Diane presented the P&L budget vs. actual as well as the transactions by account for January through June 2007. Diane stated that all the offices except one had paid their 2007 dues. And that Division III is the only division to hold a workshop so far totaling \$406.40. NRCS is sending their \$1,800.00 for the workshops so we need to use that money before the end of September. There are no scholarships to be paid at this time. Rene' noted that a line item named Dues/Fees was supposed to be called NCDEA Dues. Diane will make the change. There is a bill to be paid for flowers in the amount of \$38.70. Sharon moved, seconded by Linda to pay this bill and approve the Treasurers report. **Motion Carried.**

Travel

Expenses:

Diane moved, seconded by Laurie to have approval for a second nights stay if necessary, as a case by case basis for director's coming to the meetings and for the alternates also if necessary. **Motion Carried.** Diane then moved, seconded by Sharon to pay today's travel to all the director's. **Motion Carried.**

Workshop and

Conference Ideas:

Karma suggested a workshop for conference from a class that she had attended on listening skills and perception and communication. She will try to find a contact person from that class. Kathy Weaver suggested we put together a job description and/or work plan explaining the partnerships the agencies have. There was also discussion about doing skits to show the do's and don'ts of the

workplace. Maybe incorporate the DC's role with the district employee. Karma will contact Debbie and discuss some of these ideas. Kathy Weaver will help in anyway

Open Discussion: One of the discussions was about new employees learning the concepts of their job. Sharon said that their new employees have to re-type the personnel policy which gives them an understanding of their duties. Another discussion was on minute taking at conference. We all agreed to take the same committee as we had last year or at least find someone to take the minutes on our behalf. Karma brought up the annual plan and the fact that it is time to update. She offered to do the update and have it ready for conference. There was discussion from Laurie on resolutions at conference. Her district was hoping to have one pertaining to partnerships with NRCS and the district, and also if there could be district involvement with the hiring of NRCS employees and performance reviews. There also may be a need to re-affirm resolutions already in existence and not being taken seriously.

Kathy Weaver: Kathy gave Kathie Shea's report today as Kathie Shea is slowly giving up some of her duties as she readies herself for retirement. Kathy said that it is time for the annual accomplishments and the commission will be e-mailing out the new format to all of the offices soon. They will be taking a bound copy to the Governor's office when all of the districts have submitted them. She reminded us that they are requesting the "actual dollar amounts" that have been placed on the ground and not the whole grant dollars. She reminded us that there will be no displays in the state capital for the next two years since they are doing remodeling in the capital. Kathy gave us some handouts of district allocations and also of district bank balances for this year vs. the previous year.

Kent Foster: Kent explained the need for a district to have a business plan if their dollars exceeds the last three years expenses. They can be penalized if their plan is not up to date. IASCD is having an audit prior to conference and will have a report available then. Conference dates are December 2-5 this year. There is scholarship money for a supervisor to go to Idaho Ag and IASCD is moving their office to Meridian. They are still working on QuickBooks issues and an accountability policy. Divisions I, III, and V are up for Division Directors elections this year. \$2500 in Farm Bill money is going out to 27 offices to be used by May 2008.

Pam Dugan: Pam said that NRCS national office relegated Rich Sims to oversee our gun raffle and that he is excluded from purchasing tickets but NRCS employees can participate once again. The raffle items must be under a \$500 value. She said that there is a pilot program in Ada and Canyon counties for pollinators on ½ to 5 acre sites. Linda Miller will be taking over Rhoda Suderman's position.

Brenda

Thomasson:

We welcomed Brenda to our meeting as she is going to be taking over Kathie Shea's liaison position for ISCC. Brenda said to call her with any help we may need and she will be glad to help. We discussed the updating of the website that Kathie Shea does for us and Karma said she would be glad to learn how to do it and keep it up. Kathie Shea said she would get with Karma soon to do that training.

Kathie Shea:

A bouquet of flowers was presented to Kathie since she is stepping down from the liaison position at this time and will be retiring in November 2009.

Adjournment:

With no other business, Sharon moved, seconded by Laurie to adjourn at 1:10 p.m.; the ***Motion Carried.***

Respectively submitted,

Rene' Riddle,
Secretary